

Cabinet work programme

28 September 2018



What is the Cabinet work programme?

The Cabinet work programme is a list of the key decisions and other planned cabinet and cabinet member decisions to be taken on behalf of the council. The work programme is updated regularly.

What is a key decision?

Key decisions are defined as decisions that are likely:

- to incur expenditure, make savings or to receive income (except government grant) of more than £75,000 or
- to award a revenue or capital grant of over £25,000 or
- to agree an action that, in the view of the chief executive or the relevant head of service, would be significant in terms of its effects on communities living or working in an area comprising more than one ward in the area of the council.

Officers may also include other items in this work programme on a voluntary basis that do not fit the above definition.

What does the work programme tell me?

The work programme gives information about:

- what key decisions and other planned cabinet and cabinet member decisions are coming forward in the next few months
- when those decisions are likely to be made
- who will make those decisions
- what consultation will be undertaken
- who you can make representations to, and how
- what documents you can ask for
- who you can contact for further information

Who takes key decisions?

Key decisions are taken by the Cabinet, individual Cabinet Members, individual officers or a committee acting under delegated powers.

Exempt or confidential decisions

This work programme gives notice of any cabinet decisions that are likely to be considered in part of a Cabinet meeting when the public are excluded. It may become necessary during the course of a Cabinet meeting to debate an issue or make a decision in the exempt or confidential part of the meeting. However, the Cabinet must first resolve to exclude the public and give a reason for doing so under Schedule 12A of the Local Government Act 1972.

Who are the members of the Cabinet?

- [Councillor Alice Badcock](#) – responsible for community services
- [Councillor Eric Batts](#) – responsible for legal and democratic services
- [Councillor Ed Blagrove](#) – the Deputy Leader, responsible for corporate services
- [Councillor Roger Cox](#) – the Leader of the Council, responsible for partnership and insight and for planning
- [Councillor Mike Murray](#) – responsible for regeneration and development, plus Didcot Garden Town project
- [Councillor Robert Sharp](#) – responsible for finance
- [Councillor Elaine Ware](#) – responsible for housing and environment

How do I make contact?

Each entry in the work programme indicates the names of the relevant people to contact about that particular item. The contact details for the Cabinet Members are available on the Council's website www.whitehorsedc.gov.uk or by clicking on the Cabinet members' names above, or by telephoning the council offices on 01235 422422.

How do I get copies of agenda papers and other relevant documents?

The agenda papers for Cabinet meetings and other relevant documents are available five working days before the meeting on the Council's website www.whitehorsedc.gov.uk. Alternatively, you can contact Steve Culliford, Democratic Services, Legal and Democratic, Vale of White Horse District Council, 135 Eastern Avenue, Milton Park, OX14 4SB, tel: 01235 422522, e-mail: steve.culliford@southandvale.gov.uk.

On occasions, the papers you request may contain exempt or confidential information. If this is the case, we will explain why it is not possible to make copies available.

How to make representations to the Cabinet

Members of the public wishing to address a meeting of the Cabinet on an issue relating to the Council's powers and duties should notify the Head of Legal and Democratic by 5pm on the day before the meeting. Please contact Steve Culliford, Democratic Services, Legal and Democratic, Vale of White Horse District Council, 135 Eastern Avenue, Milton Park, OX14 4SB, tel: 01235 422522, e-mail: steve.culliford@southandvale.gov.uk.

Cabinet work programme

DECISION, PURPOSE AND REASON FOR CONFIDENTIALITY WHERE APPROPRIATE	KEY DECISION ?	DECISION MAKER AND EARLIEST DECISION DATE	CABINET MEMBER	DATE FIRST ON WORK PROGRAMME	PRINCIPAL CONSULTEES INCLUDING COMMITTEES	CONTACT OFFICER	DOCUMENTS TO BE USED BY THE DECISION MAKER
October decisions							
Standing item: Property decisions - to approve any property sales or purchases or take any property management decisions - This is likely to be an exempt decision due to the confidential nature of property negotiations with third parties (Category 3)	KEY	Cabinet member for development and regeneration October 2018 Head of development and regeneration October 2018	Councillor Mike Murray	15 Feb 2012		Suzanne Malcolm Email: suzanne.malcolm@southandvale.gov.uk	Cabinet member decision form
Standing item: section 106 funds - to create a budget and release funds	KEY	Cabinet member for planning October 2018	Councillor Roger Cox	10 Nov 2017		Adrian Duffield Email: adrian.duffield@southandvale.gov.uk	Cabinet member decision form
Standing item: Neighbourhood planning - to determine any matters relating to neighbourhood plans	No	Cabinet member for planning October 2018	Councillor Roger Cox	5 Aug 2016		Andrew Maxted Email: andrew.maxted@southandvale.gov.uk	Cabinet member decision form
Abingdon flood alleviation - to enter into a funding agreement	KEY	Head of partnership and insight October 2018	Councillor Roger Cox	12 Mar 2018		Andrew Down Email: andrew.down@southandvale.gov.uk	Cabinet member decision form

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Wantage eastern link road - to approve funding	KEY	Cabinet member for planning October 2018	Councillor Roger Cox	17 Apr 2018		Adrian Duffield Email: adrian.duffield@southhandvale.gov.uk	Cabinet member decision form
Housing allocations policy - to approve a revised draft policy for consultation	No	Cabinet member for housing and environment October 2018	Councillor Elaine Ware	2 Feb 2018		Phil Ealey Email: phil.ealey@southandvale.gov.uk	Cabinet member decision form
Science Vale marketing - to appoint a contractor	KEY	Cabinet member for development and regeneration October 2018	Councillor Mike Murray	2 Aug 2018		Melanie Smans Email: melanie.smans@southhandvale.gov.uk	Cabinet member decision form
Didcot Garden Town and Enterprise Zones - allocation of government grant awards	KEY	Cabinet member for development and regeneration October 2018	Councillor Mike Murray	15 Sep 2017		Andrew Down Email: andrew.down@southhandvale.gov.uk	Cabinet member decision form
Housing and growth deal for Oxfordshire - to agree arrangements	KEY	Cabinet October 2018	Councillor Roger Cox	2 Feb 2018		Andrew Down Email: andrew.down@southhandvale.gov.uk	Cabinet report
Radley Neighbourhood Plan - to recommend Council to make the neighbourhood plan part of this council's development plan	No	Cabinet 5 Oct 2018 Council 10 Oct 2018	Councillor Roger Cox	14 Sep 2018		Ricardo Rios Email: ricardo.rios@southandvale.gov.uk	Cabinet report

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Treasury management outturn 2017/18 - to consider the report and make any recommendations to Council	No	Cabinet 5 Oct 2018 Council 10 Oct 2018	Councillor Robert Sharp	15 Jun 2018	Joint Audit and Governance Committee	Simon Hewings Email: simon.hewings@southandvale.gov.uk	Cabinet report
Five Councils Capita contract changes - to agree changes to the contract	No	Cabinet 5 Oct 2018	Councillor Roger Cox	5 Sep 2018		Andrew Down Email: andrew.down@southandvale.gov.uk	Cabinet report
Technology strategy - to agree a technology strategy for the council	KEY	Cabinet 5 Oct 2018	Councillor Ed Blagrove	5 Sep 2018		Adrianna Partridge Email: adrianna.partridge@southandvale.gov.uk	Cabinet report
Outreach contract - to award a contract	KEY	Cabinet member for housing and environment Not before 26 Oct 2018	Councillor Elaine Ware	28 Sept 2018		Phil Ealey Email: phil.ealey@southandvale.gov.uk	Cabinet member decision form
December decisions							
Local Plan Part 2 - to recommend Council to adopt the local plan	No	Cabinet 7 Dec 2018 Council 12 Dec 2018	Councillor Roger Cox	17 May 2018		Adrian Duffield Email: adrian.duffield@southandvale.gov.uk	Cabinet report

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Inter-authority agreement - to recommend Council to agree arrangements with South Oxfordshire District Council	No	Cabinet 7 Dec 2018 Council 12 Dec 2018	Councillor Ed Blagrove	12 Oct 2017		Adrianna Partridge Email: adrianna.partridge@southandvale.gov.uk	Cabinet report
Oxfordshire Joint Spatial Plan - to approve the statement of community involvement	KEY	Cabinet 7 Dec 2018	Councillor Roger Cox	14 Sep 2018		Holly Jones Email: holly.jones@southandvale.gov.uk	Cabinet report
Gambling Act 2005 - to recommend Council to approve the statement of principles	No	Licensing Acts Committee 28 Nov 2018 Cabinet 7 Dec 2018 Council 12 Dec 2018	Councillor Elaine Ware	28 Sept 2018		Diane Foster Email: diane.foster@southandvale.gov.uk	Cabinet report
Car parking - review of fees and charges	No	Cabinet 7 Dec 2018	Councillor Elaine Ware	28 Sept 2018		John Backley Email: john.backley@southandvale.gov.uk	Cabinet report
Council tax base - to recommend the council tax base to Council	No	Cabinet 7 Dec 2018 Council 12 Dec 2018	Councillor Robert Sharp	15 Jun 2018		Simon Hewings Email: simon.hewings@southandvale.gov.uk	Cabinet report

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January 2019 decisions

New leisure centre for the Vale of White Horse - to appointment a design and build two-stage contractor on a pre-construction agreement	KEY	Cabinet member for community services January 2019	Councillor Alice Badcock	17 May 2018		Ben Border Email: ben.border@southandvale.gov.uk	Cabinet member decision form
White Horse Leisure and Tennis Centre, Abingdon - to update the outdoor tennis court surface	KEY	Cabinet member for community services January 2019	Councillor Alice Badcock	18 Jul 2018		Dylan Evans Email: dylan.evans@southandvale.gov.uk	Cabinet member decision form
Housing allocations policy - to approve the policy	KEY	Cabinet 11 Jan 2019	Councillor Elaine Ware	17 May 2018		Phil Ealey Email: phil.ealey@southandvale.gov.uk	Cabinet report